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RECEIVED FEDERAL ELECTION อ**งพัพ**โรเราิดิพ โลษีโป หักจา FEB 4 1 10 PH '98

January 30, 1998

Wendy Couchoud Reports Analyst Federal Election Commission 999 E Street, N.W. Washington, DC 20463

Re: Friends of Lois Capps

Identification Number: C-00331389 3-A-12 S

Reference: 12-Day Pre-Special (11/17/97-12/24/97)

Dear Ms. Couchoud,

This letter is in response to your correspondence dated January 27, 1998 (copy enclosed) regarding the 12 Day Pre-Special FEC Report.

The Friends of Lois Capps committee has been making best efforts to obtain the occupation and employer for various contributions made during the period 11/17/97 through 12/24/97. These efforts include both oral and written requests for the information. We will continue to obtain this information upon receipt of the contribution, when possible, and keep those contributors without occupations and/or employers to a minimum.

You also indicate that our report includes computer-produced formats, which may only be used upon prior approval of the Commission. We are using the same format as was used for the Walter Capps for Congress committee from 1993 to present. Enclosed is a separate sample format with a cover letter requesting approval of the format.

Thank you for your assistance in these matters.

Cordially

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